



How are we doing? How can we improve?

## **PARTNERSHIPS PROCESS & PROGRESS REFLECTION**

### **PARTNERSHIP PROCESS:**

- Is the partnership operating successfully? If not, where are the weaknesses?
- How well have goals for the partnership been defined and communicated?
- Are partners knowledgeable of the group's process and expected outcomes?
- Is communication efficient and timely?
- How much time is spent on partnership activities (meetings? Flow-on work from meetings?)? Is the time commitment more, less or on par with your expectations?
- Is the partnership mutually beneficial to partners?
- How could partners' needs and priorities be better met?
- What is the level of collaboration (integration) of the partnership? What is the ideal level of collaboration? What steps should be taken to achieve the ideal?
- Are the partnership members satisfied with the functioning, progress and leadership of the partnership?
- Is the partnership on track to accomplish goals and objectives?
- Is the partnership making a difference? Why? Why not?

### **FUNCTIONING OF THE PARTNERSHIP**

- Meetings of the partners are at a convenient time
- Meetings of the partners are at a convenient place
- There are clear agendas for our meetings
- There are clear communications among partnership members
- Meeting minutes are captured and distributed to all members
- Partners are adhering to the roles & responsibilities defined during the CREATE stage of the partnerships.
- Everyone gets a chance to provide input
- Partners contribute to the meetings
- The atmosphere at meetings is positive
- The appropriate people are involved in the partnership
- There has not been a large amount of turnover among partnership members

### **CLARITY OF GOALS/DIRECTION**

- All partners agree on and understand the purpose and goals of the partnership?
- The partnership group has terms of reference/MOU that is reviewed regularly and everyone is aware of and agrees with them?
- There is a regular review of the partnership's achievements and direction?
- If changes are made, everyone is consulted?



EXPLORE + CREATE + SHARE

### **PARTNERSHIP CAPACITIES**

- There is someone whose job it is to ensure the smooth running of the partnership
- Leadership is consultative
- Tasks get assigned and completed
- There is enough time to accomplish the goals of the partnership
- The partnership is able to adapt to changes in staff
- All the key agencies/people are involved at an appropriate and expected level
- All of the partners have the support of their managers/ agencies in the work they are doing
- The partnership is able to deal with conflict in a positive way

### **PARTNERSHIP ACHEIVEMENTS AND FUTURE AIMS**

- The partnership has made progress towards achieving its goals
- There are tangible outcomes from the partnership to date
- There is agency/ community recognition of what the partnership is trying to achieve?
- The partnership is continuing to grow and progress
- There is potential for other things to arise from the partnership
- The partnership is likely to make an impact on service provision in the community?